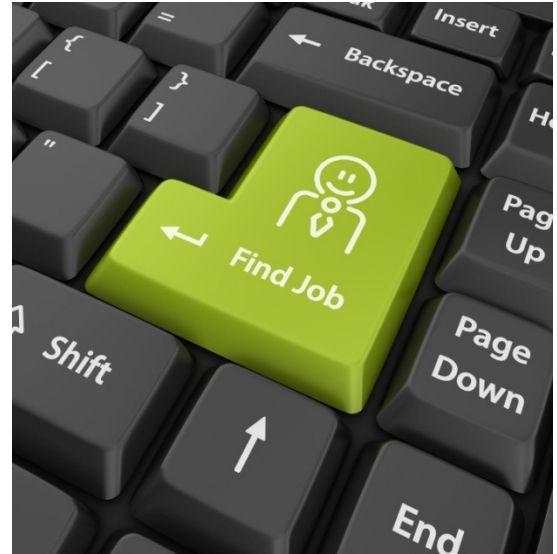


# JOB SEARCH WORKSHOP

THE **GILCHRIST CENTER** IS OFFERING A TRAINING PROGRAM FOR NON-NATIVE ENGLISH SPEAKERS WHO ARE LOOKING FOR EMPLOYMENT.

- ⇒ Explore the job market and identify future opportunities
- ⇒ Prepare a resume and cover letter
- ⇒ Search for jobs traditionally and on the internet
- ⇒ Complete an application on paper and online
- ⇒ Practice interview skills
- ⇒ Learn how to succeed in the American workplace
- ⇒ Gain skills for job retention



## CLASS INFORMATION

**Date:** Wednesdays,  
September 25 – November 20,  
2013

**Time:** 1:30 - 3:30pm  
(9 Sessions)

**Fee:** \$25

## TO BE SELECTED YOU MUST:

- ✓ Have high Intermediate/Advanced level of English
- ✓ Be familiar with Microsoft Word
- ✓ Be familiar with Internet/email
- ✓ Have access to a computer

## HOW TO APPLY:

Send an email to Judith Johnson at [judithheron@gmail.com](mailto:judithheron@gmail.com).

You will then receive an email with detailed information. Early application is strongly recommended. Space is limited!

For more information call **240-777-4940**



MONTGOMERY COUNTY  
*Charles W. Gilchrist*  
**Center for Cultural Diversity**

Wheaton: 2424 Reddie Drive Suite 220, Wheaton, 20902 · Tel: (240)777-4940

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